



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	SREE NARAYANA COLLEGE OF EDUCATION
Name of the head of the Institution	Dr P V Surajbabu
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04852836188
Mobile no.	9995347202
Registered Email	sncemu@gmail.com
Alternate Email	ushakannanthodath@gmail.com
Address	SNDP Campus, SN Road, Muvattupuzha, Ernakulam, Kerala
City/Town	ERNAKULAM
State/UT	Kerala
Pincode	686661

2. Institutional Status

Affiliated / Constituent	Affiliated
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Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr USHA PARVATHY
Phone no/Alternate Phone no.	04842334104
Mobile no.	9349408782
Registered Email	ushakannanthodath@gmail.com
Alternate Email	naacsn2021@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sncem.org/uploads/topmenu/AQAR%20SN%20College%2017_20210330120027.doc
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website: Weblink :

http://sncem.org/uploads/topmenu/Academic%20Calender2018_20210330123643.docx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.62	2014	05-May-2014	04-May-20

6. Date of Establishment of IQAC

18-Jun-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ benefici
No Data Entered/Not Applicable!!!		

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/ Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	An
No Data Entered/Not Applicable!!!				

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received

No

funding from any of the funding agency to support its activities during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Two articles prepared by PG students as part of their practicum was published in international journals. 2. IQAC conducted a Seminar on Org Farming on 22/12/18, Students distributed notices regarding organic far in Muvattupuzha Municipality, planted vegetables using organic method during their visit to Snehaveedu , an old age home. 3. Conducted a Semi on Laughter Yoga on 23012018 4. Conducted field trips to places of Ecological significance on 27/02/2018,17/12/2017,11/10/2017 5. Conducted work shop on drama and theatre practice on 11/10/2017

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct seminars on social commitment, value education ,drug abuse, life style diseases traffic rules , yoga , personality development and public speaking .To conduct field trips to places of ecological significance. To publish the articles prepared by PG students in international journals. To conduct awareness programs on organic farming, to plant vegetables using organic method ,to conduct seminar on organic farming .To conduct a seminar on Gender issues .To conduct a national seminar on current issue related education. To publish a research Journals. To conduct a class on skill development (IT) for teaching and nonteaching staff MEd students. To conduct a work shop on drama and theatre practice	Conducted seminars on social commitment, value education ,drug abuse, life style diseases traffi: rules , yoga , personality development and public speaking Conducted field trips to places of ecological significance. Publish the articles prepared by PG students in international journals. Conduct awareness programs on organic farming, planted vegetables using organic method , Conducted seminar on organic farming . Conducted a seminar on Gender issues . Could not conduct national seminar on education. Could not publish a research Journals. Conducted a class on skill development (IT) for teaching and nonteaching staff MEd students. Conducted a work shop on drama and theatre practice

[View File](#)

14. Whether

No

AQAR was placed before statutory body ?	
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	12-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Exp words

Sree Narayana College of Education is affiliated to Mahatma Gand University, Kerala. The College offers BEd and MEd programme and full Choice based Credit and Semester System introduced by the University for both courses. Syllabus is transacted through Lecture cum discus Demonstration, Group presentations, Seminars, Debates, Assignments, storming sessions, Peer group discussions, Peer tutoring, Interaction the community, Case study, Educational Surveys etc. The internship pr for BEd students is 4 weeks in the second semester and 16 weeks in th semester. The internship programme for MEd students is scheduled for in the Primary school and 30 days in Primary Teacher Education Institu the III semester and the internship programme in the IV semester is sc for 15 days in secondary / Senior Secondary school and 30 days in Sec

Teacher Education Institution. The practicum include survey on a social issue, SUPW (campus cleaning/ biopharming / eco friendly activities) Psychology test administration , Preparation and uploading of e learning material in the blog. Preparation and administration on any theme of relevance (group or individual), Micro teaching lesson plans, ICT enrichment skills plan and class Foster reflective journal on micro teaching, participation for educational survey.,demonstration of various yogic asanas for meditation by students ,survey on health practices or issues ,theatre practice participation in workshop or training ,designing and performance of drama or art or creative writing, SUPW (handwork, Jewellery making, embroidery painting) , School profile and practices. Critical evaluation of time table or text book in any one of the schools, Sociogram, Psychology test administration. Learning disability survey for project, Analysis of prevailing assessment practices, ,reflective journal on school industry conduct sports meet ,report on the cultural heritage of India ,prepare and preparation of criteria for evaluating different art forms ,Value education class ,action research, project on problems of learning based on a psychological variable ,50 classes teaching competence ,50 lesson plan and classes based on innovative methods teaching competence forum activities ,learning materials innovative charts and models , assessment tool preparation and practice ,Peer evaluation of class ,Diagnostic test and remedial programme preparation and administration ,achievement test analysis and interpretation , ,reflective journal on internship, class on different art forms in India ,organised an activity to conscientise about the cultural heritage of India,Community camp for 5 days ,documentary or short film presentation or project related to a social issue ,study tour ,extension activities social service Development Vision and Mission as a teacher SWOT analysis ,student teacher portfolio ,reflective journal presentation and discussion , Organize a Cultural festival ,participation in Arts fest ,script on Street play or educational documentary or film review,Communicative English Internal test -oral or written or , ,Prepare a report on the current issues of Indian adolescents. ,Create a blog & dictionary,Make any three language games to teach spelling and vocabulary,Design and individualized guidance program for a high school students,Prepare a report on any of the government initiatives for child safety and security of women in our

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Dev
No Data Entered/Not Applicable !!!					

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

No file uploaded.

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented

affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective System
MEd	Education	01/06/2017
BEEd	Education	01/06/2017

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

No file uploaded.

1.3.2 - Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects/ Internships
BEEd	Education	Nil

No file uploaded.

1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution (maximum 500 words)

Feedback Obtained

The feedback from students is collected through a feedback form collected from the students by the end of the programme. The criteria in the feedback form for students include Administration, Facilities (Library, Classrooms, ICT Labs, Language Labs, Psychology Lab), Teaching (Core paper - I, Core paper - II, Core paper - III, Pedagogy - I, Pedagogy - II, Electives), Curricular activities (Teaching practice, Seminars, Classes of Experts/Guest classes, Camp), Co-curricular activities (Arts, Sports, Celebrations, Social service), Other facilities (Bathrooms, Common rooms, Canteen). Feedback from teachers is received during staff meetings, meetings with the management.

representatives ,IQAC meetings .Feedback from employers is collected through interviews feedback from alumni is collected in through WhatsApp group ,other social media and alumni meetings .The second Saturday of month is celebrated as the alumni day. The feedback from parents is collected through interviews

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	S E
MEd	Education	50	9	
BEd	Education	150	225	

[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of fulltime teachers available in the institution teaching only UG courses
2017	150	9	22	10	

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resour techn
32	32	17	2	1	

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Sree Narayana College of Education offers BEd in 8 pedagogical programmes. MEd programme available for these options. There is a student leader and Assistant leader for each BEd optional class and a student leader for MEd class. Student Union is elected every year and it is functional. Apart from the Student Union, clubs like Vedika, Jwala Nature club, Science club, Arts club, Mathematics club are functional. Each club has student leaders in the post of President, Secretary and Committee members and a teacher Coordinator for the proper functioning of the clubs. Students are divided into four houses for conducting the Co-scholastic activities. Demonstration classes are conducted by former students of the institution. MEd student

with teachers to mentor BEd students. Few theory classes are taken by P G students in the under section.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Me
159	32	1:!

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of fa P
32	32	Nil	Nil	

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fe received from Govern recognized bodi
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No Data Entered/Not Applicable !!!

No file uploaded.

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration c during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of re semester-end/ year-examination
MEd	EDU	Semester	27/04/2018	25/09/2018
BEd	EDU	Semester	23/04/2018	20/06/2018

[View File](#)

2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (25

For all Theory and Practical courses of B.Ed and M.Ed, grades are given point scale. External evaluation of all theory courses are done at the each Semester. Semester Examinations are conducted by the University. I evaluation of practical courses in Semester III and IV of B.Ed program by the Examination board constituted by the University from time to Periodic class tests, Module based tests and Model examinations are co by the Institution. Internal marks are given strictly on the basis of marks scored in internal examinations, Practicum, Assignments and Sem Evaluation of the discussion/demonstration/criticism classes of B.Ed s is done considering 16 aspects of Teacher Evaluation. Evaluation is ba to 10 criteria for each aspect. The students also prepare Question Ba each Semester and they answer the questions themselves. Nearly a week aside for revision work at the end of each semester. Both internal external evaluation is done for M.Ed theses. Internal and external re

colloquia are conducted for finalizing the topics for M.Ed dissertati
the titles which are then sent to the Dean, M.G University. Semin
presentations, quiz on various topics conducted by different clubs, r
competitions, elocution competitions, discussions and debates are
conducted to evaluate the students.2 or 3 mock viva conducted to boo
self-confidence of students

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related mat
words)

Academic Calendar is prepared at the beginning of the academic year. D
National importance, Government holidays, the dates for Model exams, T
Field trips, School internship of B.Ed students, data collection for t
work of MEd students, Internship for M.Ed students in Primary teacher
education institutes, Primary schools, Secondary teacher education
institutions, Secondary and Higher Secondary Schools, College Union
elections, Arts and Sports events, Research colloquiums, etc. are give
the calendar. External evaluation of all theory courses are done at th
of each Semester, Semester examinations are conducted by the Universit
per the University Calendar. External evaluation of practical courses
Semester III and IV of B.Ed program is done by the Examination Board
constituted by the University from time to time. Results are also decl
the University.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered
institution are stated and displayed in website of the institution (to provide the weblink)

http://sncem.org/uploads/topmenu/Programme%20Result%202017-2018_20210421114126.pdf

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
EDU	MEd	Education	8	8
EDU	BEd	Education	92	90

[View File](#)

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may desig
questionnaire) (results and details be provided as weblink)

http://sncem.org/uploads/topmenu/2_20210409041944.docx

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisat

Nature of the	Duration	Name of the funding	Total grant	Amount received
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Project	agency	sanctioned	year
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No Data Entered/Not Applicable !!!

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia practices during the year

Title of workshop/seminar	Name of the Dept.
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No Data Entered/Not Applicable !!!

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award
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No Data Entered/Not Applicable !!!

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Comm
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
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No Data Entered/Not Applicable !!!

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	Education	4	4

[View File](#)

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of excluding se
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation mentioned in the p
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State
Attended/Seminars/Workshops	Nil	Nil	10

[View File](#)

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, co and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such
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No Data Entered/Not Applicable !!!

No file uploaded.

3.4.2 - Awards and recognition received for extension activities from Government and other recogn during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Be
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No Data Entered/Not Applicable !!!

No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during th

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

No file uploaded.

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support	
No Data Entered/Not Applicable !!!			

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To
No Data Entered/Not Applicable !!!				

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, indus corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participate MoUs
No Data Entered/Not Applicable !!!			

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure deve
100000	935635

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

No file uploaded.

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of a
Nil	Partially	Nil1	20

4.2.2 - Library Services

Library Service Type	Existing	Newly Added	Total

Nil	6250	964266	222	25655	6472
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[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutions (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launch of content
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No Data Entered/Not Applicable !!!

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GB)
Existing	14	1	1	1	1	1	2	1
Added	0	0	0	0	0	0	0	1
Total	14	1	1	1	1	1	2	2

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and facility
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No Data Entered/Not Applicable !!!

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, (salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	156813	100000	935635

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information available in institutional Website, provide link)

There are seven laboratories in the college. One member of the teaching staff is in charge of ICT lab, and language lab. There is a stock register for all the students also. The natural Science and Physical science laboratories are maintained in the respective class rooms under guidance of the respective teachers. The mathematics and social science laboratories are maintained in the respective class rooms under guidance of the respective teachers.

the teachers. Library is maintained by the librarian .The librarian maintains entrance register , stock register ,issue register, CD register , Jo Register ,Periodical register, under graduate students can take two books for fifteen days, Post graduate students can take three books for fifteen days, The staff can take five books for a month. The library is open on working days. The ICT devices are maintained by the technical assistant. There is a lab assistant and store keeper to assist the teachers in charge of laboratories. Sports equipment are kept in sports room under supervision of physical education teacher. There is an art room to keep the materials for art education. There is a Yoga room for practicing Yoga. Optional hours are utilized for laboratory works.

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount
Financial Support from institution	Nil	Nil	0
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Average
No Data Entered/Not Applicable !!!			

No file uploaded.

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam
No Data Entered/Not Applicable !!!				

No file uploaded.

5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
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8

7

45

5.2 - Student Progression**5.2.1 - Details of campus placement during the year**

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Number of students
No Data Entered/Not Applicable !!!					

[View File](#)**5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)**

Items	Number of students selected/ qualifying
NET	10

[View File](#)**5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year**

Activity	Level	Number of Participants
UNIVERSITY YOUTH FESTIVAL	UNIVERSITY	6

[View File](#)**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)**

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of student
No Data Entered/Not Applicable !!!						

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)**No Data Entered/Not Applicable !!!**

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

2147

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

Alumni meet (SREENIUM) is organized on every second Saturday in the month of March. During the period 2017-18, financial support in the form of scholarships, prize to top scorer students, donation of notice board, box, water cooler was done by Alumni. The demonstration lessons for students was conducted by Alumni. Various programmes related to Teaching and Learning were also organized by the Alumni.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Sree Narayana College of Education functions under the SNDP (Sree Narayana Dharma Paripalana) Yogam Union, Muvattupuzha. The President of the SNDP is the Manager of the entire Educational institutions. The elected members of the SNDP union 2017-2018 are given below. The Management has appointed an Education Officer for the easy Governance of the College. The present Management has appointed Mr Advocate A.K. Anil Kumar as the Education Officer of the College. President : Mr.V K Narayanan Vice President : Mr.P N Prathapachandran Educational Officer of the SN Educational Institutions : Mr.Adv.A K Anil Kumar Secretary : Mr.A.Gopi Director Board Members : Mr.Adv.N Ramesh : Mr.P N Prathapachandran Councillors : Mr.Adv.A K Anilkumar : Mr.M R Narayanan : Mr.Prathapachandran : Mr.V N Vijayan : Mr.T V Mohanan Panchayath Samithi : M.P R Raju : Mr.M S Wilson : Mr.N R Sreenivasan Meetings are conducted with the management with the staff members monthly to discuss the functioning of the college. The Education officer conducts meeting with the staff members and the IQAC periodically to plan and evaluate the Academic and Administrative matters.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in each):

Strategy Type	Details
Curriculum	The college is affiliated to Mahatma Gandhi University, I

Development

and follows the curriculum designed by the University. teachers of the institution participated in the curriculum designing committee of MEd, BEd programmes. Language tests conducted class wise seminars to improve the language proficiency of the students. The practical works of the science /social science students were selected on the basis of social issues. Practical of the mathematics option were also related to the life, It was related to the calculation of Bank interest on different nationalized and scheduled banks. The practicals conducted of the MEd students on the preparation research was done in groups and two articles were published in international journals. University Examination and Evaluation conducted according to the university norms. Internal evaluation was done on the basis of seminars, practical, practicum and performance of students in periodic class tests and mock examinations. For MEd and BEd students two or three mock vivas conducted to boost the self confidence of the students to appear for the university viva examinations. BEd students conducted action research related to the problems of school students they encounter during the internship programme. The articles prepared by the MEd students as part of their practicum published in international journals. Teachers were provided to attend seminars and workshops. Teachers were also given support to do PhD and other research works. Library is functional on all working days and Saturdays. Students and staff can borrow books, magazines, journals, periodicals etc as per the rules. If required more books are made available to students and the teachers. The MEd students can use the college facility to do the practical works. Senior BEd students are invited to take demonstration classes for the juniors. Likewise senior MEd students mentor juniors and help them in the practical and the theses works. Teachers are allotted the theory portions according to their PG subjects. Each year members are selected from the teaching staff for the posts of staff secretary, staff advisors (two staff advisors), staff editor (two staff editors), Tour coordinator (two or three staff members), Camp coordinators (two staff members), Two staff members in charge of four student houses (Blue, Green and White houses), a staff member in-charge of discipline of the college, one teacher coordinator in charge of different student clubs. One staff member functions as the coordinator and one staff member each functions as the coordinator of different pedagogy courses. Staff council and student council are also functional. Fifty percent of the students are admitted on merit basis, as per Kerala Government University rules and regulations. Fifty percent of the students are admitted in the management quota which is also based on

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided
2018	Nil	Nil	Nil

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the college for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Non-teaching staff
2017	Conducted class on IT for Teaching, Non-teaching staff and MEd students (Class conducted by Rajesh R., Principal Instructor at Oracle University)	ICT	19/09/2017	19/09/2017	20	

No file uploaded.

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date
No Data Entered/Not Applicable !!!			

No file uploaded.

6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
ESI, EPF	ESI, EPF	Nil

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audits are conducted periodically by the educational officer SN educational Institutions . External Audit is conducted by the cha accountant yearly.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthrop the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.
No Data Entered/Not Applicable !!!	
No file uploaded.	

6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	MG University	Yes	SNDP Union Muvattu
Administrative	Yes	MG University	Yes	SNDP Union Muvattu

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

PTA fund is utilized for • Conducting the induction programme • PTA me Awards for outstanding students .(Awards are given to MEd and BEd stud secure highest position in the university examination , awards are gi students securing highest marks in each pedagogy , award is given to b going student).

6.5.3 - Development programmes for support staff (at least three)

ICT skill development programme. Yoga class Personality Deve programmes

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Funds mobilized for teachers to attend seminars /workshops Sal revision for the staff PG programme (MEd) started.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 - Number of Quality Initiatives undertaken during the year

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Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Numl partic
2017	Nil	Nil	Nil	Nil	Ni

[View File](#)

CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institutor year)

Title of the programme	Period from	Period To	Number of Part
			Female
Seminar on Gender issues	23/01/2018	23/01/2018	160

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy source
<input type="checkbox"/> Organic farming <input type="checkbox"/> Visits to places of ecological significance <input type="checkbox"/> Corporate Social Responsibility (CSR) <input type="checkbox"/> Seminars on topic related to environment issues <input type="checkbox"/> Campus cleaning <input type="checkbox"/> Planting a garden of medicinal plants <input type="checkbox"/> Planted saplings as part of environmental celebrations <input type="checkbox"/> Maximum usage of CFL Lamps and LED tubes

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participants
No Data Entered/Not Applicable !!!							

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
hand Book calendar	01/06/2017	Every year hand book and calendar is revised and published and distributed

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

[View File](#)

7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Planting and maintenance of trees 2.Plastic free campus 3.Incinerator waste management. 4.Conducting awareness programmes 5. Maximum usage of energy saving lamps and LED tubes

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

BEST PRACTICE INITIATIVES IN ORGANIC FARMING Kerala is often referred to as a consumer state which depends on other states for Agricultural products. The life of Kerala society was once depended on the rhythm of Nature. Organic Agriculture and has a rich culture of agriculture and a treasure trove of ethnic knowledge. Recently the Government and NGOs have taken steps to revive agriculture and spread the ethnic knowledge regarding agricultural products and ethnic varieties of trees, fruits and seeds. Many festivals like Onam celebrated in Kerala is also related to Agriculture. Many varieties of vegetables and fruits available in the market might have cultivated using chemical fertilizers which is very harmful to the health of children and adults. Sree Narayana College of Education also tried to take some initiatives to spread organic farming. The college is situated at Muvattupuzha in the rural areas of Ernakulum district of Kerala. Most of the students of the college are from agricultural families and they have a genuine interest and knowledge in agriculture. The students and people residing in this area are basically hard working. Students of Sree Narayana College of Education distributed leaflets to the public to create awareness in organic farming. They also distributed seeds. The students of Sree Narayana College of Education conducted Social awareness program on organic farming. -23/01/2018, distributed notices in Muvattupuzha Municipality regarding Organic Farming. On 24/January 2018. The students visited 'Snehaveedu' - an old home near the college and conducted cultural programmes. The student effort to plant vegetable seedlings using organic method in the compound of the old age home.

BEST PRACTICE E-WASTE COLLECTION WITH THE SUPPORT OF MUVATTUPUZHA MUNICIPALITY AND FLASH MOB REGARDING EFFECTIVE WASTE MANAGEMENT Sree Narayana College of Education is a self-financing college affiliated to Mahatma Gandhi University, Kottayam, Kerala. The College is situated in a rural area in Ernakulum District. Waste management has become a problem over the world, in cities and villages in urban and rural areas. There is no waste management system in the thickly populated cities of Kerala. The wastes should be separated as plastic wastes, food wastes, wet wastes and electrical wastes. A person will come to collect the wastes. The lists of people who collect wastes are with the local self-government which will also provide vehicles to collect the wastes. The residence associations will have to pay the payment to the person who collects the wastes. The wastes are taken to a waste treatment plant. The payment is different for houses and commercial establishments. But unfortunately such a system is not fully functional in rural areas where houses have more landed area. People in rural areas are less aware of the problems of waste management as they may not have much hand experience. But many rivers, canals and streams in Kerala even in rural areas and tourist spots are filled with wastes, especially plastic wastes which hinder the natural flow of water and lead to flooding. Local governments are taking steps on war footing to solve the waste issue.

Management of organic / biodegradable wastes is not a problem in rural. But management of plastic and electronic wastes is a matter of concern. Students of Sree Narayana College of Education also joined local self government to create awareness about effective waste management. They distributed notices and also collected e-wastes from local residents association and handed over it to the Municipality. Students visited houses in the residents association in groups and created awareness about ill effects of poor waste management. The students collected e-waste from all houses and gave it to the authorities. Students of Sree Narayana College of Education conducted a flash mob to create awareness on waste management.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria on your institution website, provide the link

http://sncem.org/uploads/topmenu/Programme%20Result%202017-2018_20210421114126.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, mission and thrust in not more than 500 words

BEST PRACTICE INITIATIVES IN ORGANIC FARMING Kerala is often referred to as a consumer state which depends on other states for Agricultural products. The life of Kerala society was once depended on the rhythm of Nature and Agriculture and has a rich culture of agriculture and a treasure trove of ethnic knowledge. Recently the Government and NGOs have taken steps to revive agriculture and spread the ethnic knowledge regarding agricultural products, ethnic varieties of trees, fruits and seeds. Many festivals like Onam celebrated in Kerala is also related to Agriculture. Many varieties of vegetables and fruits available in the market might have cultivated using chemical fertilizers which is very harmful to the health of children and adults. Sree Narayana College of Education also tried to take some initiatives to spread organic farming. The college is situated at Muvattupuzha in the rural areas of Ernakulam district of Kerala. Most of the students of the college are from agricultural families and they have a genuine interest in knowledge in agriculture. The students and people residing in this area are basically hard working. Students of Sree Narayana College of Education distributed leaflets to the public to create awareness in organic farming; they also distributed seeds. The students of Sree Narayana College of Education conducted Social awareness program on organic farming. -23/01/2018, distributed notices in Muvattupuzha Municipality regarding Organic Farming. On 24/January 2018. The students visited 'Snehaveedu' - an old home near the college and conducted cultural programmes. The student effort to plant vegetable seedlings using organic method in the compound of the old age home.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

Maintenance of the building Naming the trees of the campus Renovation of garden. Introduce more institution for placement. Betterment of mode of recruitment/selection. Introduce special programmes for life skill education.

Collaboration with other institutions for improving the performance of students in various teaching aptitude tests like NET, SET, C-TET, K-TET etc.